



# CITIZEN'S COMPLAINT/CONCERN

## City of Hill City

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Tennessee Warning: The data you supply will be used for substantiating the complaint, purposes of investigation and if necessary, to pursue legal action. The information you provide is voluntary and you are not required to provide any information. **Your name, address and telephone number are classified as confidential data by MN State Law.** If the case proceeds to court, the data may be accessed per a judge ruling. The purpose for collecting this information will enable us to contact you when additional information is required. During investigation and legal action, data related to the case may be shared with other City employees or other agencies so that the complaint may be corrected or abated, or other legal action may be taken. Nonparticipation will have no effect on your relationship with the City of Hill City. However, we may not be able to adequately investigate the complaint without complete and accurate information.

### Please indicate below your complaint/concern:

\*Address of Violation: \_\_\_\_\_

\*Nature of complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\**Office Use Only*\*\*\*\*\*

Given To: City Clerk – Mayor – City Council – Police Chief – Maintenance – Other \_\_\_\_\_  
(Circle One or More)

Date Received: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Cost: \_\_\_\_\_

Resolved: Yes\_\_\_ No\_\_\_ Pending: Yes\_\_\_ No\_\_\_

Action Taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

(NOTE: Return completed form to City Hall)